

Installing Office 2016 from the OWA Client to a Windows computer.

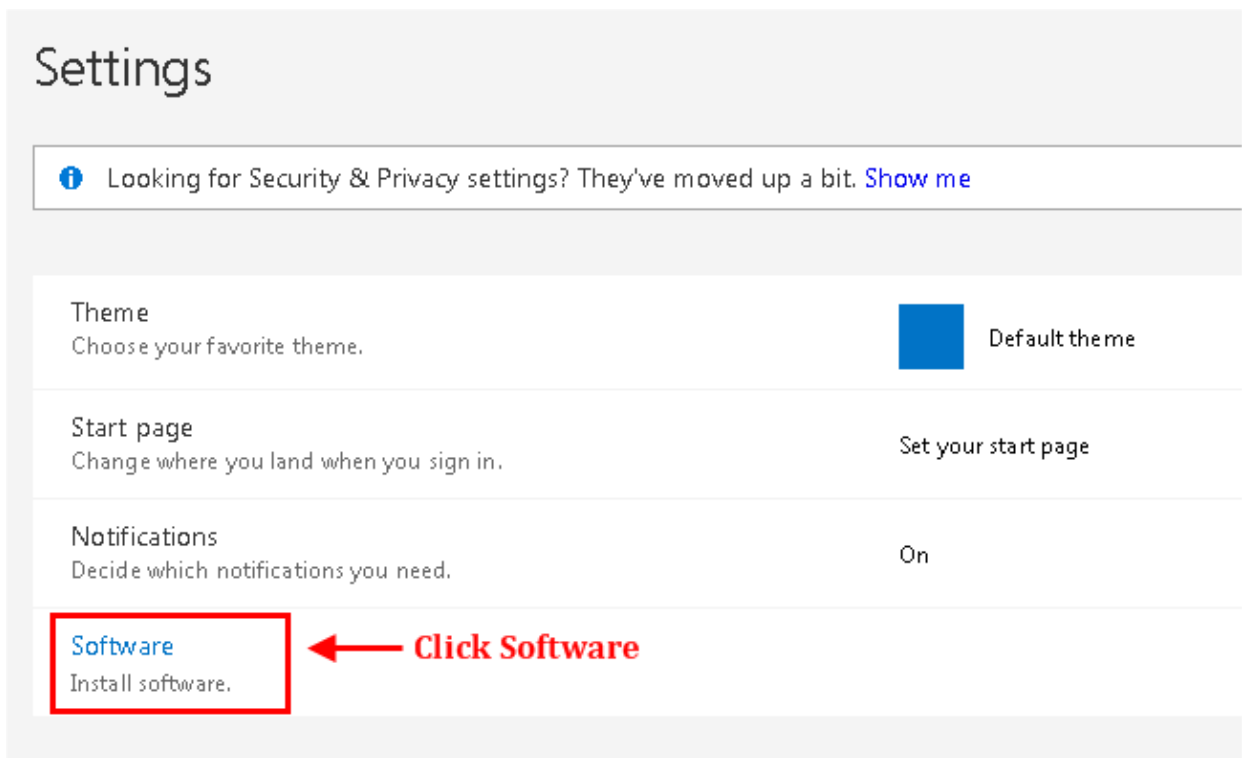
1. Login to your e-mail at Mymail.berkeleycollege.edu
2. Click the **Outlook** icon

3. Click on the **Settings** icon .

4. Under My App Setting click Office 365.



5. Click the **Software** link



6. On the Office 2016 setup page click **Install**.

Office

Manage installs

Want to deactivate Office on one computer and install it on another? Go to [My account > Install status](#).

Install Office 365 ProPlus with the new 2016 apps (Recommended)

This will install the following apps on your computer: Word, Excel, PowerPoint, OneNote, Access, Publisher, Outlook, Skype for Business, OneDrive for Business



Word



Excel



PowerPoint



OneNote



Access



Publisher



Outlook



Skype for
Business



OneDrive
for Business

Language:

English (United States) ▼

Version:

32-bit (Recommended) [Advanced](#)

Don't see the language you want? Install one of the languages in the list above and then install a [language accessory pack](#). Additional languages are available.

[Review system requirements](#)

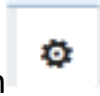
[Troubleshoot installation](#)

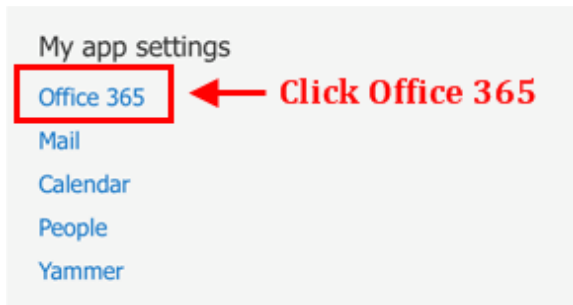


← **Click Install**

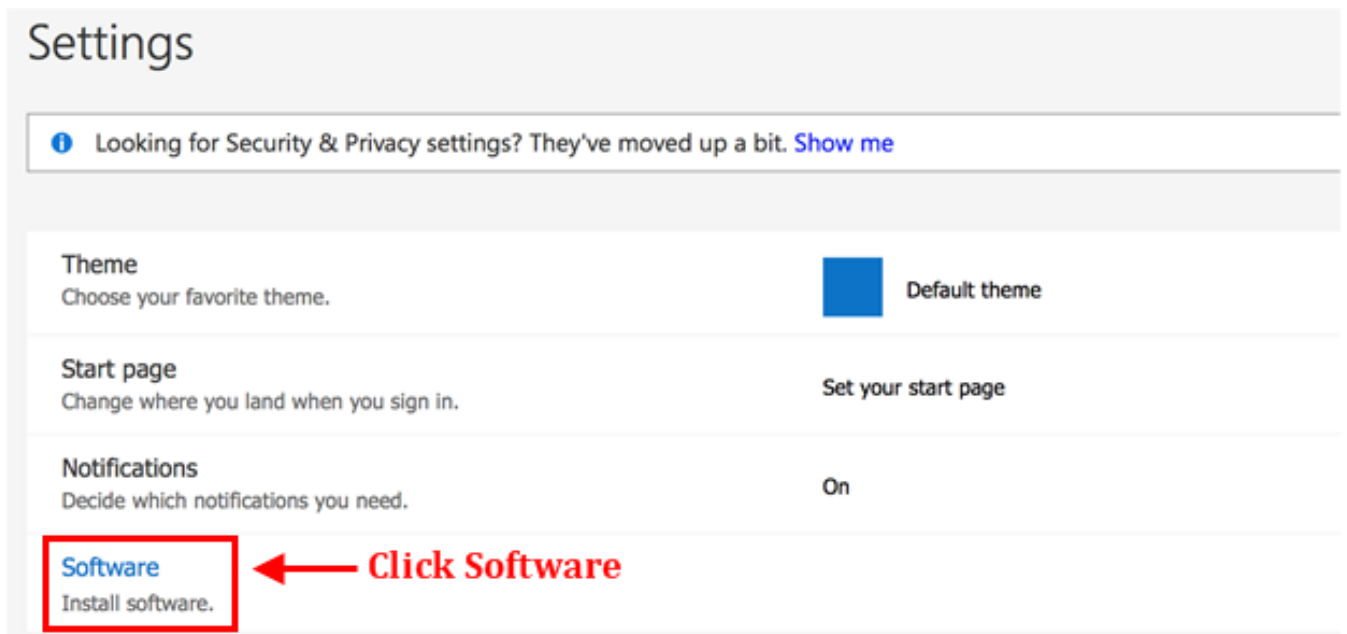
Follow the install instructions

Installing Office 2016 from the OWA Client to a Mac computer.

1. Login to your e-mail at Mymail.berkeleycollege.edu
2. Click the **Outlook** icon
3. Click on the **Settings** icon .
4. Under My App Setting click Office 365.



5. Click the **Software** link



6. On the Office 2013 setup page click **Install**.

Office

Manage installs

Want to deactivate Office on one computer and install it on another? Go to [My account > Install status](#).

Install Office 2016 for Mac (Recommended)

This will install the following apps on your computer: Word, Excel, PowerPoint, Outlook and OneNote.



Word



Excel



PowerPoint

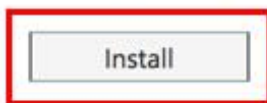


Outlook



OneNote

[Review system requirements](#)



← **Install**

Follow the install instructions.